Execution plan

Deliverable 2.1 | March 2014

Introduction

The objectives of work package 2 include the development of teacher training and the design and delivery of SpeakApps workshops. The SpeakApps training and workshops are designed to focus on target users including; language teachers, language coordinators, curriculum designers and other stakeholders involved in the process of designing tasks for oral production and interaction using the SpeakApps tools. Throughout the original SpeakApps project, teacher material was developed by partners to cater for a variety of stakeholders with different learning objectives and contexts.

In this project period a generic template and approach to training will be constructed by the project partners. One outcome of this is the development and standardization of the SpeakApps workshop format. A second outcome is the creation of a teacher training plan for training using face to face and an online delivery approach i.e. blended learning. A further outcome of this work package is the production, adaptation and translation of materials for the new SpeakApps target groups of users and languages.

The expansion of the SpeakApps Open Educational Resources (OER), an online language learning task database will figure strongly in the training provided by SpeakApps partners during this project period. The contribution of workshop and training participants is viewed as key to the dissemination of practice in language learning and also to augment the resources held for each language within the OER.

Outline of Workshops and Training

SpeakApps training and workshops will be delivered both locally and online. Three formats for these activities have been developed:

Format	Description
A	1 workshop to be delivered per partner locally, followed by an online training session in oral production and/or interaction
B	1 fully on-line teacher training course to be delivered per partner per language
C	1 local event preferably connected to the European Day of Languages, or another high-profile language event

FORMAT A

Format A is designed to introduce and demonstrate to teachers from partners' local networks and participating institutions the use of the SpeakApps tools and OER. This workshop may take place either at the partner's institution, at an associate partner's institution or at another location in the partner's network. This format takes into account that for many teachers the teaching and learning of a language online is something which they have not have personally experienced. Providing an on-site workshop lowers the barriers that teachers may have to learning online and it will prepare teachers to engage in the fully online follow up training session. In the online session participants will be supported by the SpeakApps teacher trainers.

FORMAT B

Format B will be used for teachers for whom fully online training is the preferred or best possible option. The greater flexibility that this format provides is to facilitate teachers who are unable to participate in local events with their everyday teaching responsibilities. Furthermore, it offers an opportunity to those teachers to engage with training independent of location which is particularly attractive to participants in remote areas. The online training will be delivered and supported by the SpeakApps teacher trainers.

FORMAT C

Format C is targeted at (senior) management and policy and decision-makers in particular. The dissemination of good practice is an important element of this format. Hands-on training may also be included in this format, and it may be followed up by online training (as in format A). This type of training will be offered in the context of language policy or language promotion events and can coincide with dissemination activities engaged in as part of Workpackage 5. During the workshops and training events each partner will reach out to the secondary, tertiary, and vocational sectors to engage with a wider audience. It is envisaged that this will promote the use of the OER across different sectors, as well as to attract more languages to be included within the project.

The Execution Plan

The execution plan for the workshop design and methodology guidelines will be delivered in the second month of the project. The execution plan for the workshop design and methodology guidelines
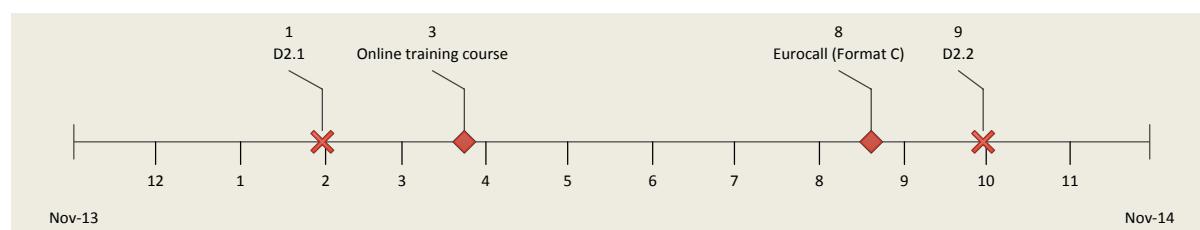
will consist of a timeframe for the workshops / courses for each partner, a core syllabus for SpeakApps workshops, training materials and a teacher training handbook. These artefacts will all be available in month ten of the project.

Outputs	Description
1	Core syllabus for SpeakApps workshops
2	Training materials in the form of presentations, instructional videos, reading materials on teaching oral skills and teaching online (recommended reading: articles / papers / literature on this matter); materials will be made available through the SpeakApps platform
3	Teacher training handbook (to be revised in D2.2 to incorporate lessons learnt from training sessions

The design and guidelines will be developed in English first, and then translated and adapted by each partner into their respective language(s). The materials will be revised after each training session; these changes will be incorporated in the final version which will be delivered and made ready for use by new partners at the end of the project.

Timeframe

Workshops and online training courses

- From **March 2014** all partners are expected to carry out workshops and / or online training courses in format A, B and C. An online form on Google Drive will be created in **March 2014** for all partners to announce and share the detailed information.

- The workshop outline will be finished in **March 2014** and will serve as a format for offline SpeakApps workshops.

- A transnational three-week online SpeakApps training in English is scheduled for **March – April 2014**. Its aim is to attract language teachers from across Europe.

Teaching training material

The Core Syllabus

From March until September 2014 partners will share their teaching training material (including tasks for online oral production and interaction) through Google Drive. This will become part of the core syllabus. The syllabus will be delivered online and will contain all the manuals for the SpeakApps tools and OER, the outline for the workshop format and training material. It will also consist of a teacher training handbook on language teaching online. This will be available on the SpeakApps website from September 2014.

Tasks for the workshops

All partners will contribute to a list of tasks to be used in workshops, this list will be available on Google Drive. Contributions to list will be completed from February until September 2014. Contributions can take the form of tasks created during the SpeakApps 1 project or new tasks which have been developed. Tasks which have been proven successful and demonstrate the wide variety of possible activities with the SpeakApps tools in different languages at different levels will be used during workshops and training events.

High-profile language event

The project SpeakApps is scheduled to be present at EUROCALL, which will be organized by the University of Groningen on **20-23 August 2014**. EUROCALL is the European Association for Computer-Assisted Language Learning and is regarded as a high-profile language event where all stakeholders (language teachers, teacher-trainers, managers) are present. Format C (see page is targeted at (senior) management and policy and decision makers in particular. Dissemination of good practice is an important element in this format. Hands-on training may be included in this format, and it may be followed up by online training (as in format A). This type of training will be offered in the context of language policy or language promotion events.

EUROCALL

EUROCALL aims to provide a European focus for the promulgation of innovative research, development and practice relating to the use of technologies for language learning. It is an association of language teaching professionals from Europe and world-wide. Its objectives are: to promote the use of foreign languages within Europe and beyond; to provide a focus on proclamation of innovative research; the development and practice relating to the use of technologies for language learning and to enhance the quality, dissemination and efficiency of CALL materials and related activities. EUROCALL was established in 1993. Since then the organisation has attracted members from not only Europe, but all over the world. Currently, 33 countries are represented. It provides information and advice on all aspects of the use of technology for language learning, for those involved in education and training; disseminates information via the ReCALL Journal; organises special interest meetings and annual conferences; and works towards the exploitation of electronic communications systems.

CALL Design: Principles and Practice

The theme of Eurocall 2014 is "CALL Design: Principles and Practice". In 2014 the University of Groningen celebrates its 400th anniversary, using the motto "For Infinity – 4∞" to underline its ambitions to work for and on the future of education, research and society in the Netherlands and beyond. SpeakApps aims to be present with a three-hour workshop on practicing speaking skills online, presented by the representatives of the partner universities. The project researchers will submit papers in the field of course design, European projects and Open Education Resources.

More information

More information on EUROCALL can be found on the website: http://www.eurocall-languages.org/. More information on EUROCALL in August 2014 can be found on the website of the organizing university: http://www.eurocall2014.nl/